

GENERAL REVIEW/COMMITMENT CERTIFICATE

FORM 1 – PROFESSIONAL

Permit Application No.: _____ Date: _____

Project Location (address): _____

This is to Certify that: _____
Name of Architect/Professional Engineer or Company (PLEASE PRINT)

is retained to undertake, as described in Section 1.2. Division C of the Ontario Building Code and in respect of the designated permit application number, the general review of the construction of the building in accordance with, if an architect, the performance standards of the Ontario Association of Architects (Section 50 of Revised Regulations of Ontario 1990, Regulation 27) or, if a professional engineer, the performance standards of the Association of Professional Engineers of Ontario (Section 78 of Revised Regulations of Ontario, Regulation 941), to determine whether the construction is in general conformity with the plans, sketches, drawings, graphic representations, specifications and other documents that are prepared by an architect, professional engineer or both and that form the basis for the issuance of building permit or any changes thereto authorized by the Chief Building Official.

INDICATE BY A CHECKMARK (✓) THE DISCIPLINES FOR WHICH THE ABOVE MENTIONED RESPONSIBILITIES ARE BEING ASSUMED:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> ARCHITECTURAL | <input type="checkbox"/> MECHANICAL | <input type="checkbox"/> STRUCTURAL |
| <input type="checkbox"/> ELECTRICAL | <input type="checkbox"/> FIRE PROTECTION | <input type="checkbox"/> PLUMBING |

If an architect, indicate by checkmark (✓) if engaged as prime consultant to co-ordinate the general review of all designated disciplines

Signature of Architect or Professional Engineer: _____
Print Signee's Name: _____
Title or Position: _____
Company: _____
Certificate of Authorization No. (APEO) Certificate of Practice No. (OAA): _____ Tel. No.: _____
Address: _____ Postal Code: _____

- Notes:
- (1) The owner, being the person who intends to construct or have a building constructed, has agreed in a Letter of Understanding to the Chief Building Official to have each of the retained Architect(s) and Professional Engineer(s) complete, properly authorize and return to the Building Department, the General Review Commitment Certificate(s) prior and as a condition precedent to permit issuance and authorize the retained Architect(s) and Professional Engineer(s) to forward directly to the Chief Building Official, forthwith upon their completion all written reports arising out of the required general review undertaken pursuant to Section 1.2.1. of Ontario Regulation 350/06, by the retained Architect(s) and/or Professional Engineer(s).
 - (2) Sentence 1.2.2.1.(1) Division C of the Ontario Building Code provides that "...copies of written reports arising out of the general review shall be forwarded to the Chief Building Official or registered code agency, as the case may be, by the Architect, Professional Engineer or both who have been retained to undertake the general review of the construction of the building."

SEE REVERSE

SECTION 50, REVISED REGULATIONS OF ONTARIO 1990, REGULATION 27 MADE UNDER THE ARCHITECTS ACT:

The following are prescribed as performance standards with respect to the general review of the construction, enlargement or alteration of a building by a member or holder as provided for in the building code, prescribed under the *Building Code Act*:

1. The member or holder, with respect to the matters that are governed by the building code shall,
 - i) make periodic visits to the site to determine whether the work is in general conformity with the design documents that were prepared by a member or holder,
 - ii) inform the client and contractor in writing as to the progress and quality of the work and as to any part of the work that the member or holder has observed during the visits to the site not to be in conformity with the design documents,
 - iii) review all changes to the design documents to determine whether the changes conform to the building code,
 - iv) review and comment on shop drawings and samples for general conformity with the design concept of the work, and
 - v) if the member or holder is specifically engaged to co-ordinate the general review of the professional engineers and reports of the inspection and testing companies, co-ordinate the general review of the professional engineers and the reports of the inspection and testing companies that pertain directly to the work being reviewed and arrange for the distribution of such reports to the client and the contractor, or
 - vi) if the member or holder is not engaged to perform any or all of the services listed in subparagraph v, co-operate with the professional engineer responsible for the co-ordination of the general review in order to assist the professional engineer in the carrying out of the functions described in that subparagraph.
2. In paragraph 1, ‘design document’ means a design or other document which formed the basis for the issuance of a building permit and includes all changes thereto that were authorized by the chief building official as defined in the *Building Code Act* O. Reg. 368/86, s. 3, part.

SECTION 78, REVISED REGULATIONS OF ONTARIO, REGULATION 941, MADE UNDER THE PROFESSIONAL ENGINEERS ACT:

The following are prescribed as performance standards with respect to the general review of the construction, enlargement or alteration of the building by professional engineer as provided for in the building code made under the *Building Code Act*:

1. The professional engineer, with respect to the matters that are governed by the building code shall,
 - i) make periodic visits to the site to determine, on a rational sampling basis, whether the work is in general conformity with the plans and specifications for the building,
 - ii) record deficiencies found during site visits and provide the client, the contractor and the owner with written reports of the deficiencies and the actions that must be taken to rectify the deficiencies,
 - iii) review the reports of independent inspection and testing companies called for in the plans and specifications and which pertain directly to the work being reviewed,
 - iv) interpret plans and specifications when requested to do so by their client, contractor or owner, and
 - v) review shop drawings and samples submitted by the contractor for consistency with the intent of the plans and specifications.
 2. The professional engineer shall not review work in disciplines in which the professional engineer is not qualified.
 3. The professional engineer may delegate one or more of the functions described in paragraph 1 to another person where it is consistent with prudent engineering practice to do so and the functions are performed under the supervision of the professional engineer.
 4. In paragraph 1 ‘plans and specifications’ means a plan or other document which formed the basis for the issuance of a building permit and includes all changes thereto that were authorized by the chief building official as defined in the *Building Code Act*, O. Reg. 421/86, s. 1.
-