



Requires Paid Parking Attendant

The Town of Goderich is currently accepting applications for a Paid Parking Attendant. The Paid Parking Attendant Officer will proactively engage and assist the public with operation of the paid parking meters. The Officer will perform the enforcement of the Town's parking regulations, in the metered parking spaces, North Harbour Road Parking By-Law, and enforcement of the Parks and Facilities By-Law at the Town's waterfront and parks.

Under the direction of the Municipal Law Enforcement Manager, the successful applicant will perform the following duties and responsibilities:

- Patrols assigned areas to monitor adherence to Town's Waterfront Parking and North Harbour Road by-laws, identifies parking violation and issues violation tickets in accordance with the Town's Parking By-Law and the Provincial Offences Act.
- Assists in the administration and enforcement of the Town's Parks and Facilities By-Law
- Informs Municipal Law Enforcement Manager of any malfunctioning body cameras, parking meters, faded paint in designated parking spaces, vandalized signs, and other damages.
- Monitors equipment condition of meters and trouble shoots problems with the parking meters, as required.
- Performs maintenance on parking meters and collection and handling of cash boxes.
- Assists parking patrons with parking meter use.
- Attempt to resolve issues between complainants and alleged violators, providing educational information to achieve By-Law compliance and penalization, if necessary.
- Maintains records and Attendant's notes.
- Attends Court, if required.
- Assists the Municipal Law Enforcement Manager and Officer, when required.
- Adheres to Town and Departmental policies, procedures, and programs. Contributes to the development of department goals and objectives regarding own work as requested by the Municipal Law Enforcement Manager.
- Promotes a high standard of customer service to the public and internal staff.

The ideal candidate will possess the following qualifications:

- Completion of a two (2) year college diploma in Police Foundations, or equivalent or enrolment in a post-secondary program of a related field (i.e., Police Studies, Community and Justice Services or Protection, Security, and Investigation) or related experience.
- Self-motivated individual

- Excellent customer service and communication skills
- High level of comfort in dealing with the public
- Ability to effectively work in a team environment
- Must be 18 years of age
- Clean Vulnerable Sector Check (VSC)
- Valid Ontario “G” Driver’s Licence with a clean driver’s abstract

The hourly rate of pay is \$22.17 per hour (2026 Rate). The Paid Parking Attendant will be required to work in varying weather conditions, and with prolonged periods of time of walking and standing. This position works 40 hours per week, including days, weekends and statutory holidays. The Town of Goderich offers voluntary enrolment in the OMERS Pension Plan and a productive team environment for personal growth and success. This position is for a vacancy in the department.

Qualified candidates are invited to email their letter of application and resume (one PDF document) with 2026-22-Paid Parking Attendant on the subject line to hr@goderich.ca by 4 PM, Wednesday, June 17, 2026. Interviews will be held during the week of June 22, 2026. The Town does not use Artificial Intelligence (AI) at any stage of the recruitment process.

Town of Goderich – Human Resources
57 West Street
GODERICH, Ontario
N7A 2K5

Only those individuals selected for an interview will be contacted. Information is collected solely for the purpose of job selection under the provisions of the Municipal Freedom of Information and Protection of Privacy Act. The Town of Goderich is an equal opportunity employer.

The Town of Goderich is committed to fostering a positive and progressive workforce that is representative of the citizens we serve. We will provide equitable treatment and accommodation to ensure barrier-free employment.

In accordance with the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act and the Town of Goderich's Integrated Accessibility Standard, a request for accommodation will be accepted as part of the Town's hiring process.

To avoid any delays in the recruitment process, if you require accommodation to apply or if selected to participate in an assessment process, we will work with you to meet your needs.