



Requires a Full-Time Building/Plumbing Inspector

The Building and Plumbing Inspector will perform duties to ensure that construction, renovation, change of use and demolition activities of buildings within the Town are properly examined and inspected prior to and during construction to provide and maintain a level of quality that complies with the Ontario Building Code, applicable municipal by-laws and applicable law in order to protect public the health and safety ensuring efficient construction within the Town. Responsible for the administration and enforcement of the Town's Backflow Prevention Program and By-Law that aligns with legal and regulatory requirements, industry best practices and recommendations, and the Town's levels of service.

The Building Inspector will perform plan reviews and inspection services to ensure compliance with the Building Code Act, Ontario Building Code, and other applicable law consistent with established policies, practices and procedures as directed by the Building Services Manager/Chief Building Official and issues notices and orders with respect to Building Code Act enforcement.

Under the direction of the Building Services Manager/Chief Building Official, the successful applicant will perform the following duties and responsibilities:

- Performs duties in accordance with statutory requirements, responsible for the enforcement of Provincial Statutes and Regulations thereunder of the Building Code Act and other applicable laws as they apply to buildings and structures.
- Responds to all directives from the Building Services Manager/CBO in a prompt manner and provides for the issuance of all reports as required.
- Performs duties in accordance with municipal requirements, responsible for the enforcement and interpretation of the provisions of the Town's Zoning By-law as it applies to the use and occupancy of any building or parcel of land, zoning inquiries and review, and zoning compliance letters in coordination with the Huron County Planner.
- In the absence of the Manager of Building Services/Chief Building Official, shall perform the duties of the Building Services Manager/CBO.
- Performs the issuance of building permits, encroachment on sidewalks, fence, heritage and sign permits, and plans examination.
- Performs all relevant inspections, orders, or notices as they relate to permits issued or regulations violated.
- Upon request from the Municipal Law Enforcement Manager, assists with the enforcement of property standards in the Town.
- Responsible for the Town's Backflow Prevention Program and By-law that regulates and enforces the installation, inspection, maintenance and testing requirements of backflow

prevention devices and other associated cross-connection activities that pose potential risk to the safety of the Town's municipal drinking water system and provides quarterly reports on the Program to the Building Services Manager/CBO.

- Assists the Building Services Manager/CBO and Fire Services Manager/Chief to carryout fire inspections when needed.
- Responds to complaints from members of the public regarding building compliance in a timely manner.
- Communicates with outside agencies, contractors, and the public regarding upcoming and ongoing projects throughout the Town when required.
- Adheres to Town and Departmental policies, procedures, and programs.
- Contributes to completion of department goals and objectives regarding own work as requested by Building Services Manager/CBO.
- Promotes a high standard of customer service to the public as well as to all internal customers.
- Performs other duties, as assigned.

The ideal candidate will possess the following qualifications:

- A university degree or college diploma in construction inspection techniques, Engineering or Architectural Technologist with a minimum two (2) years relevant experience in building inspection, or a related discipline.
- Must be registered with the Ministry of Municipal Affairs and Housing (MMAH) as an inspector with a Building Code Identification Number (BCIN).
- Successful completion of the Ministry of Municipal Affairs and Housing examination on General Legal/process.
- Successful completion of certifications/courses as required under the Ministry of Municipal Affairs and Housing (MMAH) including General Legal/process, Part 9 House, Health and Safety, Small Buildings, Plumbing-House, Plumbing-All Buildings, HVAC-House, Building Services, Building Structural, On-Site Sewage Systems.
- A commitment to continuing education to further the incumbent's knowledge and remain current in ones' area of expertise as required to maintain qualifications.
- Working At Heights Certification.
- First Aid/CPR Certification.
- Valid Ontario Driver's Licence.
- Satisfactory Criminal Records Check (CRC)

The rate of pay for this position is \$39.94 to \$47.55 per hour. Based on 35-hour work week within the core operating hours of 8 AM – 4 PM, Monday through Friday. This position is for an existing vacancy in the Building Department.

The Town of Goderich offers an OMERS Pension Plan, Employee Recognition Programs, and a Professional Development Program. The Town of Goderich offers a comprehensive health

benefits package, including dental care, vision care, prescription drug coverage, paramedical services and much more to full-time employees. The Town of Goderich promotes a productive team environment for personal growth and success.

Qualified candidates are invited to email their letter of application and resume (one PDF document) to HR@goderich.ca, by 4 PM, Thursday, April 2, 2026.

Town of Goderich – Human Resources
57 West Street
GODERICH, Ontario N7A 2K5

Only those individuals selected for an interview will be contacted. Information is collected solely for the purpose of job selection under the provisions of the Municipal Freedom of Information and Protection of Privacy Act. The Town of Goderich is an equal opportunity employer.

The Town of Goderich is committed to fostering a positive and progressive workforce that is representative of the citizens we serve. We will provide equitable treatment and accommodation to ensure barrier-free employment.

In accordance with the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act and the Town of Goderich's Integrated Accessibility Standard, a request for accommodation will be accepted as part of the Town.