

**Location**

Menesetzung Room  
1:00 pm

**Attendees**

- Vicky Culbert - BIA Appointment
- Colin Carmichael - Huron Chamber of Commerce Appointment
- Christopher Spaleta – Citizen Appointment
  
- Janice Hallahan, CAO
- Sean Thomas, Director of Community Services, Infrastructure and Operations
- Andrea Fisher, Director of Legislative Services/Clerk
  
- Trevor Bazinet, Mayor
- Randy Carroll, Councillor
- Allison Segeren, Councillor
  
- Jennifer Hachler, GSP
- Rita Huang, GSP
- Dennis Elliott, BMROSS
- Dale Erb, BMROSS

**Notes**

1. Mayor Bazinet opens the meeting.
2. Approval of Agenda

Moved by: Member Culbert  
Seconded by: Councillor Segeren

That the November 13, 2024 agenda be approved as circulated.

CARRIED

3. Adoption of Minutes

Moved by: Councillor Carroll  
Seconded by: Member Carmichael

That the October 8, 2024 minutes be approved as printed.

CARRIED

4. Dale and Dennis provide a design update including discussions focused on the following elements:

- Grading and drainage
  - Street Lighting
    - Illumination modelling
    - Electrical design
    - 4 poles per block as per existing condition
  - Utility liaison
    - Bell Canada Infrastructure
      - Significant cost to fully relocate
      - Can work around infrastructure
        - Relocation no longer being proposed - Some work desired by Bell
        - Cost share (if any) to be determined
  - Tendering
    - Drawings, Specifications being worked on
    - Timing – tender will close in February, Council award likely March
  - Wayfinding
    - No new details at this time.
5. Jennifer provides a streetscape design update including discussion focused on the following:
- Street Furnishings
  - Planter Design
  - Street Signage Wall – Cardinal Streets
  - Paving Options – Intersection and Site Furnishing Zone

### **Street Furnishings**

Dale reviews the recommendations from the Beautification Committee – Received Nov. 7, 2024 and noted below in italics:

*The site furnishings were all part of the Generation 50 series with the exception of the bike rack*

- *Planter Bench with curved arm Generation 50, 3 per block # required 24*
  - *Backless Bench Generation 50, 2 per block # required 16*
  - *Black Iron Memorial Benches, require 6 to total 16*
- Please note the benches will be purchased through the BIA beautification budget. Once approved by the Task force, Council and Administration we can move forward with placing the order with Jim Wallace.***
- *Waste & Recycling, Generation 50 (120L), two pair per block for a total of 16 pairs of containers*
  - *Bike Rack: BRBS quantity #? and use existing bike racks throughout the downtown*
  - *Keep existing self-watering planters*

The planter benches were discussed and the Design Team suggestion to eliminate (or defer) the Planter Benches was reviewed. It was agreed that the planter benches would be eliminated in the contract recognizing the following:

- The benches could be added later if desired.
- Planters can be used for seating. Design height will need to be considered.
- Operations will benefit from not including (i.e., snow plowing, maintenance, etc.)

The following illustrates the street furnishings reviewed:

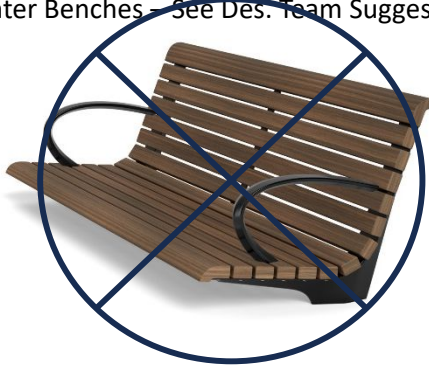
Existing Bench – 1 at each corner – 6 more required.



Existing Planters to be re-used



Planter Benches – See Des. Team Suggestion



Mid-block benches



Bike Racks – Location to be discussed.



Trash/Recycling Receptacles



Following discussion;

Moved by: Chris Spaleta

Seconded by: Councillor Carroll

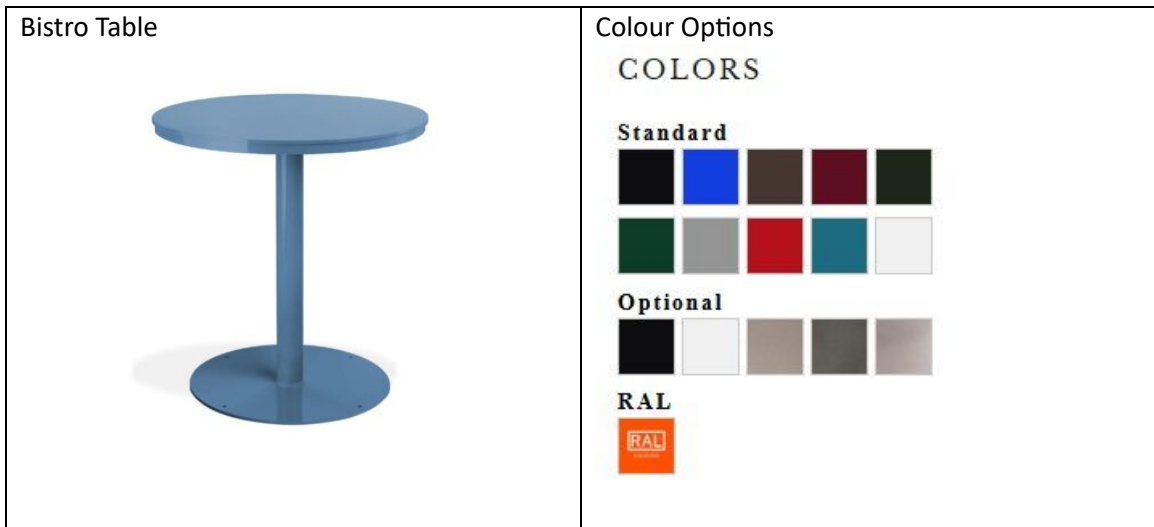
That the street furnishings proposed (excluding the planter benches) be used in the final design.

CARRIED

In addition to the motion, the following was discussed:

- Organic collection, in addition to garbage and recycling, on the Square could be a challenge from an educational perspective and from a logistical perspective. Agreed that it can be further considered at a later date.
- The backless mid-block benches would not be fastened.

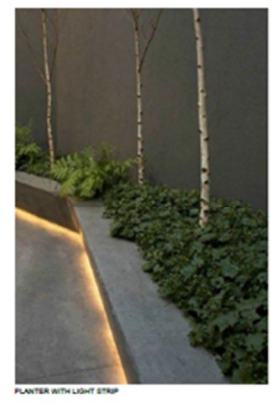
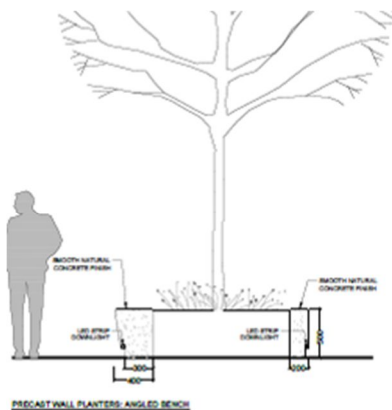
There was discussion concerning the possible addition of bistro tables into the plan. It was agreed that they would not be part of the tender document on the basis that they could be added later.



### Planter Design

Jennifer reviewed planter designs presented in Appendix A of agenda package including the following:

- Two height designs were noted – mid-block planters and those closest to the square driving lanes are seat height. The planters located at the intersections (furthest from the driving lanes are curb height).
- Concrete – clean modern look
- Downlight proposal was discussed. The Team is to investigate options for lighting configurations (i.e., colour and programmable).

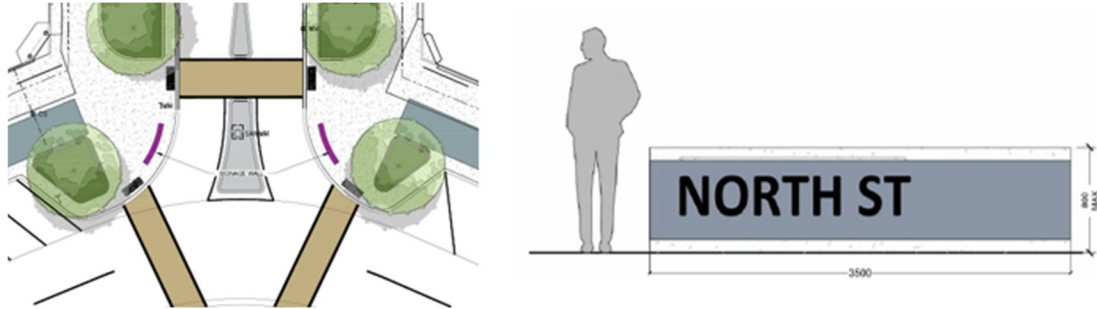


There was agreement on the planter style presented and as shown to the left above.

### **Street Signage Wall**

Jennifer reviews the street signage wall options and the group discussed noting the following:

- Cardinal Streets only at each corner
- Concrete feature wall – finishing options were reviewed
- Lettering location options were reviewed (engraved or above wall)
- Downlight proposal was discussed.



Following discussion;

Moved by: Councillor Carroll

Seconded by: Colin Carmichael

That the Design Team proceed with the street signage wall concrete precast wall option with engraved lettering in granite vaneer and LED downloading.

CARRIED

### **Crosswalk Pavement Markings**

Jennifer, Dale, and Dennis reviews the proposal for crosswalk pavement markings and the group discussed:

- Coloured asphalt with option to stamp - Pros and cons discussed.
- Rainbow cross-walk at West Street is to be reinstated.
- Information links: [traffic patterns xd - Google Search](#), [Trafficpatterns XD - Gallery - Square One](#)



Following discussion;

Moved by: Chris Spaleta

Seconded by: Colin Carmichael

That the Design Team proceed with the coloured, stamped, asphalt cross-walks at all intersections.

CARRIED

### **Furnishing Zone - Pavement Material and Finishing**

Jennifer reviewed the proposal for the pavement material and finish within the Furnishing Zone as per Appendix C of the meeting agenda. The group discussed the following:

- Colour and stamped concrete options. Octagon vs Hexagon
- Sandblasted pattern, Sawcut banding.



Following discussion;

Moved by: Chris Spaleta

Seconded by: Colin Carmichael

That the Design Team proceed with the coloured, octagon stamped concrete for the furnishing zone with provisional sand blasting allowance for consideration.

CARRIED

#### **6. Information Received**

- None provided

#### **7. Press Reporters and Citizen Question and Answer Period**

- Lucinda Jerry spoke to her concerns related to heritage features. She feels that the new plan has missed the mark as it relates to recognition of heritage.

#### **8. Future Meetings and Milestones**

- Wayfinding
- Municipal and Marine Heritage Committee Meeting – November 27<sup>th</sup>
- Huron County Accessibility Advisory Committee Meeting – December 2<sup>nd</sup>
- Council – Design Package – December 9<sup>th</sup>
- Tendering and Project Award – January and March, respectively.

#### **9. Next Meeting**

#### **10. Adjourn**

Moved by: Councillor Carroll

Seconded by: Colin Carmichael

That the Rebuilding Downtown Infrastructure Task Force does now adjourn at 2:14 pm.

CARRIED