

A. – Property and Applicant Information

Property Address: _____

Owner Contact Information:

Name: _____

Address & Postal Code: _____

Phone No.: _____ Email: _____

Agent Contact Information (if applicable)

Name: _____

Address & Postal Code: _____

Phone No. _____ Email: _____

B – Heritage Permit Application Summary

Heritage Designation:

Part IV (Individual Property) _____ Part V (Heritage Conservation District) _____

Alterations to Building

New Construction

Landscaping

Demolition

Signage/Lighting

Explain the reasons for undertaking the proposed work

Clearly describe the changes you are undertaking to alter the property-attach pictures showing pre and post appearance of the building. Attached samples of building material and/or colour

C – Product and Manufacturer Details

Item(s) to be changes	Is work new or restoration	Type of Material	Colour	Other product details
Cladding (siding, brick, stucco etc.)				
Roof				
Foundation Walls				
Trim				
Doors				
Windows				
Porch/Verandah				
Fencing				
Landscaping				
Signage/Lighting				

D – Declaration and Signature

I hereby declare that the statements made herein are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

I have reviewed the submission requirements and understand that incomplete applications may be defined pending additional information.

I understand that the proposal must comply with all other applicable legislation and By-Laws and other approvals.

I acknowledge that any change to the approved drawings, however small, may require an amendment to the permit and may require resubmission for approval. Failure to reveal these changes to the Municipal & Marine Heritage Committee may result in a work stoppage.

I acknowledge that the Town of Goderich staff and members of the Municipal & Marine Heritage Committee may visit the property that is the subject of this application for the purpose of evaluating the merits of this application.

I acknowledge that personal information on this form is collected under the authority of the Ontario Heritage Act and will be used to process Heritage Permit Applications and the information will become public.

Owner's Signature

Date

Agent's Signature

Date

E – Municipal & Marine Heritage Committee Recommendation to Council:

The application is:

___ Recommended for approval without conditions

___ Recommended for approval with conditions as listed below

a) _____

b) _____

c) _____

___ Recommended for refusal

Reason:

Municipal & Marine Heritage Committee Chair

Date

F. – Council Decision

The application is:

___ Approved without conditions

___ Approved with conditions as listed below

a) _____

b) _____

c) _____

___ Refused

Reason:

Clerk

Date

Note: Recommendations/approvals are granted on the express condition that the work to be carried out shall conform to the provisions of all building codes and By-Laws passed by the Town of Goderich. The heritage application process does not replace building permits under the Ontario Building code Act, or other required permits for signage, demolition, etc. It is also noted that Council can pursue legal action if the required permits and permissions have not been granted or guidelines have not been followed.

Affidavit and Sworn Declaration of Owner or Applicant

I agree that all work submitted in support of this application may be made available for public review, pursuant to the Municipal Freedom of Information and Protection of Privacy Act. I agree to reimburse the Town of Goderich for any costs associated with the preparation of studies required to evaluate the application by qualified consultants, and any costs which may be incurred before the courts and tribunals arising from the disposition of this application. I hereby certify that all statements contained within this application are true and agree to allow Town staff reasonable access to the property.

OWNER

APPLICANT

DATE