



**THE CORPORATION OF THE TOWN OF GODERICH**

**BY-LAW NO. 113 OF 2018**

---

**BEING A BY-LAW TO FORMULATE AN EMERGENCY MANAGEMENT PROGRAM FOR THE PROTECTION OF PUBLIC SAFETY, HEALTH, ENVIRONMENT, CRITICAL INFRASTRUCTURE AND PROPERTY AND TO PROMOTE ECONOMIC STABILITY AND A DISASTER RESILIENT COMMUNITY.**

---

**WHEREAS** the Province of Ontario has passed Emergency Management and Civil Protection Act, R.S.O. 1990 Chapter E.9, as amended 2009.

**AND WHEREAS** Section 2.1 (1) of the Act requires that every municipality shall develop and implement an emergency management program and the council of the municipality shall by by-law adopt the emergency management program;

**AND WHEREAS** Section 3 (1) of the Act requires every municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency and the council of the municipality shall by by-law adopt the emergency plan;

**AND WHEREAS**, Section 4 (1) of the Act makes provision for the Head of Council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he/she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area;

**AND WHEREAS**, Section 9 (c) of the Act provides for the designation of one or more members of council who may exercise the powers and perform the duties of the head of council under this Act or the emergency plan during the absence of the head of council or during his/her inability to act;

**AND WHEREAS**, Section 9 (a) of the Act authorizes employees of the municipality or, in the case of a plan formulated under section 6 or 8, authorize public servants to take action under the emergency plan where an emergency exists but has not yet been declared to exist;

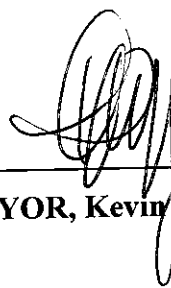
**AND WHEREAS**, O. Reg. 380/04. s. 14(1) states that every municipality shall designate an employee of the municipality as its Emergency Information Officer; and s. 14(2) states that the Emergency Information Officer shall act as the primary media and public contact in the municipality in an emergency;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF GODERICH ENACTS AS FOLLOWS:**

1. That Council approve the development, implementation, maintenance, testing and review of an Emergency Management Program in accordance with the standards published by Office of the Fire Marshall and Emergency Management (OFMEM) in accordance with international best practices and such program shall include:

- a. An Emergency Management Plan;
  - b. Training programs and exercises for employees of the municipality and other persons with respect to the provisions of necessary services and procedures to be followed (both during the response and recovery phases);
  - c. Ongoing public education on the risks to public safety and a major emphasis on public preparedness for emergencies;
  - d. The completion of a Community Risk Profile (HIRA-Hazardous Identification Risk Assessment) and an annual review thereof;
  - e. Annual review, maintenance and enhancement of the emergency management programs and updating of all resource/contact listings;
  - f. The completion of a Critical Infrastructure Listing (key infrastructure to maintain continuity of operations in the Town of Goderich) and an annual review thereof.
  - g. Other activities as required by Emergency Management Ontario to meet the requirements of the Act and any Regulations, Policies and Procedures thereto;
2. The Head of Council or designated alternate, as provided in the plan, be empowered to declare an emergency and implement the emergency response plan.
  3. That certain appointed officials or their designated alternates, as provided in the approved community emergency response plan are empowered to cause an emergency notification to be issued to members of the Emergency Operations Control Group, who shall consist of the Mayor or designate, Chief Administrative Officer (CAO), the Director of Operations, the Treasurer, Clerk, Planning & HR Coordinator, Deputy Clerk/Administrative Assistant to the CAO/Clerk, the Chief Building Official, Goderich Fire Chief, Goderich Hydro Line Foreman, Goderich OPP Sergeant, the Community Emergency Management Coordinator, and the Emergency Information Officer, and to respond to an emergency in accordance with the Emergency Response Plan where an emergency exists, but has not yet been declared to exist.
  4. That the Emergency Operations Control Group (also known as the Community Emergency Management Program Committee) will cause the Emergency Management Program to be reviewed annually and to recommend changes to the plan as considered appropriate and refer recommendations to Council for further review and approval.
  5. That the Emergency Management Plan attached hereto as Schedule "A" of this By-Law is hereby adopted.
  6. That where required by law and for personal privacy and protection, certain personal information and resources identified in the Emergency Management Plan are not to be made public.
  7. That Council authorize staff to make administrative changes to the plan including changes due to personnel changes, organizational changes, contact information, phone numbers and other administrative matters.
  8. That By-Law No. 80 of 2018 appoints Janice Hallahan as the Acting Emergency Preparedness Coordinator (Primary).
  9. That By-Law 80 of 2018 appoints Janice Hallahan as the Acting Community Emergency Management Coordinator (Primary) for the Town of Goderich, and designates Sean Thomas and Andrea Fisher as Alternates, when required.
  10. That Linda Sicoli be appointed as the Emergency Information Officer.
  11. That By-Law No. 131 of 2017 and all By-Laws or parts of by-laws or motions heretofore passed inconsistent with the provision hereof, by hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 26<sup>th</sup> DAY  
OF NOVEMBER, 2018.



---

MAYOR, Kevin Morrison



---

CLERK, Janice Hallahan