

Location

Goderich Municipal Office – Menesetung Room and via Zoom
2:00 pm

Present

Trevor Bazinet	Janice Hallahan	Dennis Elliott	Vickie Culbert - BIA
Randy Carroll	Sean Thomas	Dale Erb	Heather Boa - Chamber
	Andrea Fisher		Christopher Spaleta - Citizen

Also Present

John Thompson

1. Mayor Bazinet opens the meeting with recognition of the late Mayor Myles Murdock.
2. Appointment of Chair

Mayor Bazinet is appointed the Chair of the Rebuilding Downtown Infrastructure Task Force. CAO Hallahan provides an update related to the Council vacancy and advises that a Council member will be considered for appointment to the Task Force at the October 16th Council meeting.

3. Meeting agenda was approved.
4. The minutes were adopted.
5. Dale leads a conversation related to the Landscape Architect / Urban Planner selection process that included a summary of process followed, the candidates circulated, the interview procedure and the preferred Consultant recommended by the interview team. Dale provides the following summary:
 - pl.ural, TPP, and Koudys were the original candidates that were to be circulated the RFP;
 - GSP had made a request to be included in the RFP;
 - RFP packages were provided to the 4 consultants (pl.ural, TPP, Koudys, and GSP) on August 31st. The package included background information related to history of the Square, past project work, the goals of the current project, and the role that the LA/Urban Designer was to take on. The RFP included an interview requirement for later in the week of September 18th.
 - pl.ural had advised early on that they did not plan to submit.
 - Proposals were received from TPP, Koudys, and GSP on September 18th.

- Interviews were conducted on September 21st with the 3 firms. The interview team consisted of Mayor Bazinet, Councillor Carrol, Janice Hallahan, , Sean Thomas and BM Ross representatives, Dale Erb, and Matt Pearson. The meetings were held at the office of BMROSS.
- All proponents interviewed well and costs were in-line with the services requested.
- The interview team was unanimous in their recommendation to proceed with the GSP Group. They offered a good understanding of the objectives of the project and provided a solid stakeholder engagement/consultation plan with an early 2024 wrap up.
- There was a discussion around the interview and recommendation process. Members Culbert, Boa and Spaleta noted that they had expected to be more involved in the evaluation process.

Following discussion;

Moved and Seconded

That BMROSS recommend to Goderich Town Council that BMROSS retain the GSP Group in the amount of \$30,000 for the services of a Landscape Architect.

A recorded vote is requested and the Clerk records accordingly.

Mayor Bazinet-yea
 Councillor Carroll-yea
 Member Culbert-yea
 Member Boa-yea
 Member Spaleta-nay

Carried on a vote of 4 yeas and one nay

CARRIED

6. Concurrent Work

- Basement Investigations are generally complete and a summary is being prepared related to infrastructure findings. Dale notes that there may be some cross-connections that will need to be addressed.
- Servicing Base-plans are being worked on in conjunction with utility location plans being received.

7. Date for Initial Meeting with Landscape Architect is set for Tuesday October 24th at 1:00 p.m. GSP to be invited subject to Council acceptance of the recommendation to proceed.

Meeting Notes prepared by D. Erb