

Reference #:



TAX REFUND FOR DESIGNATED HERITAGE PROPERTIES APPLICATION FORM

This application should not be completed without first reviewing the *Tax Refund Program for Designated Heritage Properties* (By-Law 104 of 2016). The Program provides the basis under which applicants may apply for funding, illustrates the areas of applicability of the program, the amount of funding available to applicants and the terms of the program.

For copies of the *Tax Refund Program for Designated Heritage Properties* (By-Law 104 of 2016) please visit the Town website at www.goderich.ca, contact the Town at (519) 524-8344, or visit the Municipal Office at 57 West St., Goderich, N7A 2K5.

Please be advised that funding is subject to availability. Council is not required to provide funding to any project and may terminate this program at any time and without notice.

To be eligible to apply for the heritage tax refund program, the applicant must satisfy the following criteria:

- a) The property must be designated under Part IV of the Ontario Heritage Act or is part of the heritage conservation district under Part V of the Ontario Heritage Act;
- b) If the property is part of a heritage conservation district, it must be identified in the district plan as being 'significant' and 'contributing' to be eligible for the program;
- c) The owner must undertake restoration or preservation work on heritage features attributable to the designation of the property;
- d) The owner must undertake restoration or preservation work that will generate a grant refund of not less than 10% of the current year eligible property taxes, as defined;
- e) All taxes and fees owing to the Town must be paid in full prior to approval. The agreement and/or payments will be terminated and/or payments may be reclaimed should taxes or fees fall into arrears at any time.

All successful applicants will be required to enter into an agreement detailing the responsibilities of each party and the terms under which funding will be provided.

Tax refunds granted shall be limited to the amount approved by Council and shall not exceed 50% of the actual cost of the restoration or preservation project to a maximum of \$15,000. The applicant shall submit to the Town Treasurer a copy of all invoices and proof of payment. A tax refund not exceeding 20% of the current year's property taxes levied for municipal and school purpose shall be refunded to the property owner each year until the eligible tax refund amount has been paid out in full.

Properties with an existing registered Heritage Property Tax Relief agreement or previously approved Community Improvement grant are not eligible.

**PLEASE COMPLETE THE APPLICATION IN ITS ENTIRETY AND SUBMIT OR MAIL TO
TOWN TREASURER AT MUNICIPAL OFFICE WITH \$50.00 NON-REFUNDABLE FEE PAYMENT.**

SECTION 1: CONTACT INFORMATION

Name of Owner : _____

Mailing
Address: _____

Home Phone: _____

Cell Phone: _____

Fax: _____

Email _____

Notice of Collection: Personal information, as defined by the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), is collected on this *Ontario Heritage Act* application under the authority of the Municipal Act, 2001, and in accordance with MFIPPA. Personal information collected on the application form will be used to assist in making a decision on this matter. All names, addresses, opinions and comments will be made available for public disclosure. Questions about this collection should be directed to the Clerk, Town of Goderich, 57 West Street, Goderich, Ontario, N7A 2K5 Telephone: 519-524-8344 x 227 Email: devans@goderich.ca

SECTION 2: PROPERTY INFORMATION

Property Description

Civic Address _____

Legal Description _____

Building Description _____

(Briefly describe the uses, businesses, etc. located in the building) _____

Approximate year of construction (if known) _____

Existing Official Plan designation: _____

Existing Zoning: _____

Heritage Designation

Part IV (Individual Property):

Part V (Heritage Conservation District):

Identified as 'Significant' and 'Contributing':

Property Taxes (NOTE: *no outstanding property taxes and/or appeals of property taxes must exist at the time this application is submitted*).

Have all applicable taxes been paid on the lands that are subject to this application?

Yes No

SECTION 3: PROJECT DESCRIPTION

Approximate Total Cost of the Renovation: _____

Current Assessed Value of the Property: _____

Estimated completion date of the project: _____

Have you submitted a Heritage Permit application for the proposed work along with this application? _____

Other Public Funding Sources and Amounts Requested for Your Project

Type	Program/Source	Amount
Federal	_____	_____
Provincial	_____	_____
Municipal	_____	_____

For this section please describe your proposed project plans. Eligible costs could include the cost of materials, equipment, contracted labour, engineering, architectural fees. Labour provided by the applicant or tenant of the building do not constitute an eligible cost. *(If approved, original receipts must be provided of actual costs).*

Item	Reason/Need	Estimate Cost
Example <i>Replace second storey windows</i>	<i>Window sills have rotted and are leaking.</i>	<i>\$1,000.00</i>
1.		
2.		
3.		
4.		

***Please provide photographs of proposed improvements.**

SECTION 4: DECLARATIONS

When you have completed Sections 1 through 3 of your application, please bring it to the Town Municipal Office to complete this section.

I, _____, of the _____ of _____

NAME

CITY/TOWN/VILLAGE

NAME OF CITY/TOWN/VILLAGE

in the _____ of _____, do solemnly declare that all

COUNTY/REGION/DISTRICT

NAME OF COUNTY/REGION/DISTRICT

statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the _____ of

_____ in the _____

of _____, this _____ day of

_____ 20 _____

Signature of Owner

Commissioner